TO: All Enlisted Men Assigned to this Organization - For Information and Compliance.

1. Congratulations on your acceptance into a combat organization. You have elected to enter an elite fighting corps, an Airborne Division. We can tolerate no weaklings. You must set yourself into a new and difficult routine. The notes that follow here are to assist you.

2. REGULATIONS AND ORDERS are designed to promote efficiency and good order within the military establishment. Many of these regulations and orders are similar to those under which you lived before entering the Army, but some will be new and the reason behind them may not be apparent. Proceed cautiously and ask questions freely until you learn the rules, and then play the game accordingly. Any soldier who makes himself liable to disciplinary action by violating regulations or orders is either a mental defective or a reckless fool.

3. BULLETIN BOARDS display notices and orders for the information and compliance of all members of the organization. Read the company bulletin board daily. Posting on this board is considered sufficient notice to all men present for duty and ignorance will not excuse failure to comply with any directive or detail so posted.

4. MILITARY COURTESY is of first importance to the recruit. Study Chapter 2, FM 21-100 at your earliest opportunity and refer to it often.

5. INTERIOR GUARD DUTY is shared by all officers and enlisted men. General Orders for sentinels (paragraph 193, FM 21-100) must be memorized before you can leave the reservation.

6. TIME: The Army of the United States uses the 24-hour clock system, in which A.M. and P.M. are eliminated. 1:00 A.M. is called and written as 0100. 1:00 P.M. is called and written 1300. From 12:00 noon until midnight, time is figured by simply adding the hour past noon to 1200 - 5:45 P.M. becomes 1745; 9:20 P.M. becomes 2120; 11:50 P.M. becomes 2350, etc.

7. TATTOO sounds at 2200. At that time all barrack radios and all lights except those in the latrines will be turned off. Quiet will be maintained in all barracks thereafter.

8. TAPS sounds at 2300. Quiet will be maintained in the entire area after that time.

9. BED CHECK is made at 0400. Unless specifically excused by the company commander, every man will be in bed at that time and will not thereafter leave his barrack unless directed to do so by competent authority.

10. PERSONAL APPEARANCE carries great weight in the Army. Stand erect, with the crown of your head high, chest out, chin and stomach in. Keep your uniform neat and wear it proudly. Do these things and you will look like a good soldier from the start - and have an excellent chance of becoming one.

11. CLOTHING: a. Cotton and wool olive drab uniforms are issued for dress wear as prescribed by current regulation. If the articles of dress uniform issued to you do not fit properly, notify your company supply sergeant without delay.

b. Either the uniform or coveralls will be worn during most of the training conducted at this camp. You will be issued two suits of one or the other and it is your responsibility to keep a reasonable good fit - by exchange and/or minor alteration. It is your responsibility to keep the uniform clean and this will necessitate personal washings to supplement the weekly laundry service.
c. Wear the fatigue uniform complete. The shirt may be removed during participation in physical training or fatigue, provided that an undershirt is worn. The cap may be removed during participation in physical training only. Shirt sleeves and trouser legs are not be turned up outwardly. If the trouser legs are too long after one washing, turn them up on the inside and baste with dark thread.

d. Possession of civilian clothing and luggage is not authorized.

e. Arrangements to send home any that you brought will be made through your first sergeant.

12. SHOES must be correctly fitted and maintained in proper repair. Notify your company supply sergeant immediately if your shoes do not fit and/or upon discovery of the slightest break in the sole or split in a seam. Failure to give such notice will result in a statement of charges against you for the cost of subsequent repair or replacement.

13. IDENTIFICATION TAGS must be worn at all times, after issue. Any changes required will be reported immediately.

14. ARMS AND EQUIPMENT issued for your use remain the property of the United States. (Read paragraphs 61-63, FM 21-100). Clean equipment as directed, and frequently. Do not deface with ink markings, scratches, etc.

15. WEAPONS: a. The possession of personally owned weapons is expressly forbidden. Turn in any in your possession to company supply sergeant obtaining a receipt for same showing make, calibre and number.

b. Ammunition is issued for range practice and guard duty. Except while actually engaged in one of these activities any ammunition, either live or spent, falling into the hands of an enlisted man will be turned over to an officer without delay.

c. Knives with blades 2¾" or larger are not permitted to be in the possession of any individual in this Division. Any you may have must be disposed of in such a manner that it does not come into the possession of any other person in the Military Service.

16. TRIFLING CONDUCT, especially with weapons, will not be tolerated. Except as required in training, never point a weapon at anyone whom you do not intend to kill.

17. MOTOR VEHICLES: a. No man undergoing training may maintain or operate a private motor vehicle within the limits of this camp without the express permission of the Regimental Commander.

b. Hitch-hiking is expressly forbidden by Army Regulations.

18. FOOT TRAFFIC: Units and details are marched on the right side of the road; individuals walk on the left, facing traffic, and never more than two abreast.

19. The camp (and any other place at which this Division may be stationed) is your home. All of us will have an opportunity and an obligation to keep it and make this camp clean and livable. Do your part without waiting to be told.

20. BUILDINGS AND GROUNDS: In order to maintain unit buildings and grounds in an excellent state of police, each man will consider it his personal obligation to pick up and remove to a trash container all matches, cigarette butts and paper he may observe. No. 10 cans are placed in each barrack, to be used for matches and cigarettes only.

21. MAIL SERVICE: a. Outgoing mail is collected from the box near your orderly room four times daily.

b. Incoming mail arrives twice daily and is distributed to individual addressees by the company mail orderly.

c. Addressees of parcels post and registered or insured mail will be notified to call for same.

d. Advise your correspondents to address your mail in accordance
e. Any soldier may use the mails without affixing postage by inscribing the envelope in his own handwriting in accordance with the following model:

Pvt. John A. Doe
Co. " , " , Inf.
Camp Mackall, North Carolina.

The free mail privilege does not extend to parcels, nor does it extend to persons not in the service who may write to you.

22. VISITORS: a. Visitors will be directed to report, upon arrival in this area, to the Adjutant General at Division Headquarters for information and instructions.

b. Unauthorized civilians are prohibited from entering the Division area.

c. The Guest House is maintained for the convenience of visitors. Relatives of enlisted men may be housed there during brief visits at negligible cost. Reservations must be made in advance.

d. Application for reservations at the guest house may be made through your 1st sergeant after your quarantine has been lifted.

23. MILITARY MATTERS will not be discussed in any correspondence nor in conversation with civilians. A seemingly innocent statement by you may kill your buddies. ZIP THE LIP!

24. Pay and allotment, insurance and War Bonds were explained, in part, during your processing. Further information will be given later.

25. BANK CHECKS will not be honored unless endorsed for identification by an officer. Checks may be cashed at Camp Exchanges at the following places at hours and days designated:

<table>
<thead>
<tr>
<th>Building</th>
<th>Hours</th>
<th>Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>PX Camp Office, Bldg. T-301</td>
<td>0830 - 1700</td>
<td>Daily</td>
</tr>
<tr>
<td>PX No. 9, Bldg. T-5012, (11th A/B Div.)</td>
<td>1130 - 1300</td>
<td>Fridays</td>
</tr>
<tr>
<td>PX No. 13, Bldg. T-8302, (17th A/B Div.)</td>
<td>1130 - 1300</td>
<td>Wednesdays</td>
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</tbody>
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Personal checks will be limited to $50.00. Checks of enlisted men must be endorsed by company or battalion commanders. A five-cent charge per check will be made.

26. BORROWING AND GAMBLING are discouraged. Non-commissioned officers are forbidden to lend or borrow money from, or gamble with privates.

27. LIQUOR: The possession or use of intoxicating liquors and narcotics at this camp is strictly forbidden. Beer may be purchased at the branch exchange but must not be removed therefrom.

28. RECREATION IN CAMP: a. Each battalion maintains a reading room and a recreation hall within the battalion area.

b. The Division maintains a Service Club (All Purpose Recreation Building), a library and a theatre. Watch your company bulletin board for announcement of features.
29. "OFF LIMITS" indicates that military personnel must not enter without special authorization. Much private property, and some government property is so posted.

30. DISCRETION is especially enjoined in connection with your conduct in the presence of civilians. Do not accost or "cat-call" to any civilian.

31. MILITARY POLICE can be identified by the blue arm band bearing the letters M.P. in white. They are charged with maintenance of proper appearance and conduct among soldiers away from their organizations. Any order from a military policeman will be carried out immediately.

32. RELIGIOUS SERVICES are conducted for soldiers of Catholic, Protestant and Jewish faiths. You will have an opportunity to meet the Chaplain representing the faith of your preference.

33. PERSONAL PROBLEMS of importance should be discussed with your company commander, whose responsibility it is to look after the welfare of every man in his organization.

W. M. HILLEY
Major General, U. S. Army,
Commanding.

DISTRIBUTION
1 per each RM.